



EARLY LEARNING COALITION

North Florida

EXECUTIVE/ADMIN COMMITTEE MEETING

ZOOM Meeting
March 4, 2026 10:30 a.m.

ATTENDANCE

Members Present:

Aubrie Simpson Gotham, Interim Chair
Vina Delcomyn, Vice Chair
Michelle Jonihakis, Treasurer
Michael Siragusa
Dr. Myrna Allen, Secretary
Theresa Little

Members Absent:

Joy Farris

Staff Present:

Dawn Bell, Chief Executive Officer
Tajaro Dixon, Grants and Operations Manager
Marie Hanson, Office Manager
Brittany Goodson, Finance Manager

Others Present:

Teresa Matheny, Chief Strategy & Innovation Officer ECS
Katia Filippucci, Moss Krusick
Rich Cassidy, Moss Krusick
Christian Whitehurst – Board member

CALL TO ORDER/ROLL CALL

A. Simpson Gotham called the meeting to order at 10:30 a.m. M. Hanson took Roll Call; quorum was met with 6 of the 7 Exec/Admin committee members in attendance.

PUBLIC COMMENT

No comments.

REVIEW AND APPROVAL OF 2024-2025 AUDIT*

Katia Filippucci, Rich Cassidy and Sophie Ndiaye of Moss, Krusick and Associates presented the results of the ELCNF 2024-2025 Audit. Financial statements were reviewed and summarized regarding the financial position of ELC of North Florida. There were no findings or discrepancies noted and overall, this was a clean audit.

1. V. Delcomyn motioned to accept and approve the 2024-2025 Audit as presented. T. Little seconded the motion. No discussion, motion passed unanimously.

Exec/Admin Meeting
March 4, 2026

NEW/UNFINISHED BUSINESS

APPROVAL OF THE EPISCOPAL CHILDREN'S SERVICES 2025/2026 CONTRACT AMENDMENT #2*

- 2.** T. Little motioned to approve the Episcopal Children's Services 2025/2026 Amendment #2. M. Jonihakis seconded the motion. No discussion, motion passed unanimously.

The following three policy votes were done with one vote.

APPROVAL OF THE REVISIONS TO THE COALITION'S IT POLICIES*

- 3.** T. Little motioned to approve revisions to the Coalition's IT Policies and Procedures. M. Jonihakis seconded the motion. No discussion, motion, passed unanimously.

APPROVAL OF THE REVISIONS TO THE COALITION'S ACCOUNTING AND FINANCIAL POLICIES *

- 4.** T. Little motioned to approve revisions to the Coalition's Accounting and Financial Polices. M. Jonihakis seconded the motion. No discussion, motion passed unanimously.

APPROVAL OF REVISIONS TO THE COALITION'S OPERATIONIS POLICIES*

- 5.** T. Little. Motioned to approve revisions to the Coalition's Operations Policies. M. Jonihakis seconded the motion. No discussion, motion passed unanimously.

APPROVAL OF THE COALITION'S 2026-20276 COOP (CONTINUITY OF OPERATION PLAN)*

- 6.** V. Delcomyn motioned to approve the Coalition's 2026-2027 COOP (Continuity of Operations Plan)*. M. Siragusa seconded the motion. No discussion, motion passed unanimously.

Exec/Admin Committee COMMENTS

No Comments

NEXT MEETINGS

The next scheduled meeting:

- **Board Meeting:** May 6, 2026 at 10:30 am at World Golf Village
- **Exec/Admin Committee Meeting:** June 24, 2026 at 10:30 am Zoom meeting

ADJOURNMENT*

7. V. Delcomyn motioned for adjournment at 10:46 a.m.
M. Siragusa seconded the motion. No discussion, motion passed unanimously.

Minutes Submitted By: Marie Hanson, Office Manager

APPROVED 5/06/2026