

# Early Learning Coalition of North Florida, Inc.

## Executive/Administrative MEETING

Conference Call

Dial 1-888-296-6500 and enter Guest Code 966582

May 3, 2023

10:30 a.m.

### ATTENDANCE

#### **Members Present:**

Vina Delcomyn, Treasurer  
Theresa Little  
Michael Siragusa  
Renee Williams, Secretary

#### **Members Absent:**

Aubrie Simpson Gotham, Vice Chair

#### **Staff Present:**

Dawn Bell, Chief Executive Officer  
Tajaro Dixon, Grants and Operations Manager  
Marie Hanson, Office Manager

#### **Others Present:**

Teresa Matheny, Chief of Programs ECS

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### CALL TO ORDER/ROLL CALL

V. Delcomyn called the meeting to order at 10:31 a.m. M. Hanson took Roll Call; quorum was met with 4 of the 5 Exec/Admin committee members in attendance.

### PUBLIC COMMENT

No comments.

### NEW/UNFINISHED BUSINESS

### RETROACTIVE APPROVAL OF MANAGEMENT DECISION TO USE FUNDS FOR RECRUITING NEW FINANCE MANAGER.

1. R. Williams motioned the retroactive approval of Management decision to use funds for recruiting new Finance Manager. T. Little seconded the motion. No discussion, motion passed unanimously.

### RETROACTIVE APPROVAL OF 2022-24 School Readiness Plan Amendment #2

2. T. Little motioned the retroactive approval of 2022-24 School Readiness Plan Amendment #2. M. Siragusa seconded the motion. No discussion, motion passed unanimously.

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## **REVIEW OF BOARD MEMBERSHIP - INFORMATIONAL**

No Comments.

## **Exec/Admin Committee ABSENTEEISM LOG**

No Comments.

## **Exec/Admin Committee COMMENTS**

The committee members briefly discussed the upcoming retirement of Connie Stophel, CEO ECS.

D. Bell reminded Committee members on the upcoming Chappell Schools hearing next Friday.

## **NEXT MEETINGS**

The next scheduled meeting:

- **Board Meeting:** Wednesday, June 21, 2023

## **ADJOURNMENT\***

3. T. Little motioned for adjournment at 10:48 a.m.  
M. Siragusa seconded the motion. No discussion, motion passed unanimously.

**Minutes Submitted By: Marie Hanson, Office Manager**