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**RFP (Request for Proposal)
COMMITTEE MEETING
Conference Call**

Dial 1-888-296-6500 and enter Guest Code 966582

July 21, 2021

11:00 am

TENTATIVE AGENDA

- I. Call to Order/Roll Call**
- II. Public Comment**
- III. Description/Overview of RFP Document,**

“Request for Proposal #ELCNF-22/23-001 for the Delivery of School Readiness and Voluntary Prekindergarten Services: Child Care Resource and Referral, Inclusion, Quality Support Services, Eligibility and Enrollment, and Fiscal Administration, as established by Florida’s School Readiness and Voluntary Prekindergarten Acts for Fiscal Year 2022-2023”
- IV. Committee Members Question and Answer Session**
- V. Approval of RFP Document***
- VI. Preview of RFP Processes**
- VII. Election of Committee Chair** (to present documents to the Board, and to make the formal recommendation following the proposal scoring and compilation)
- VIII. Next Meetings** (as it pertains to this RFP/Contract) – *dates/times subject to change.*
 - August 4, 2021, 10:30 a.m. – Executive/Administrative Committee Conference Call Meeting (RFP ratification)
 - September 21, 2021, 11:00 a.m. – **Initial RFP Procurement Committee Meeting** (opening/receipt of proposals/fatal criteria checklist by staff)
 - November 2, 2021, 11:00 a.m. – **Final RFP Procurement Committee Meeting** (score compilation, ranking of proposals, and final award recommendation)



A United Way Agency Funded by the State of Florida



December 1, 2021, 2:00 p.m. – Board Meeting (approval of committee award recommendation)

Either March 9, 2022 or
June 8, 2022, 10:30 a.m. – Board Meeting (approval of Contract resulting from RFP)

IX. Adjournment*

***Action Item**