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RFP (Request for Proposal)  
COMMITTEE MEETING

**Conference Call**

Dial 1-888-296-6500 and enter Guest Code 418022

**November 7, 2018**

11:30 am (Immediately following Exec/Admin Conference Call)

**TENTATIVE AGENDA**

- I. Call to Order/Roll Call
- II. Public Comment
- III. Description/Overview of RFP Document,  
  
“Request for Proposal #ELCNF-19/20-001 for the Delivery of School Readiness and Voluntary Prekindergarten Services: Child Care Resource and Referral, Inclusion, Quality Support Services, Eligibility and Enrollment, and Fiscal Administration, as established by Florida’s School Readiness and Voluntary Prekindergarten Acts for Fiscal Year 2019-2020”
- IV. Committee Members Question and Answer Session
- V. Approval of RFP Document\*
- VI. Preview of RFP Processes
- VII. Election of Committee Chair (to present documents to the Board, and to make the formal recommendation following the proposal scoring and compilation)
- VIII. Next Meetings (as it pertains to this RFP/Contract) – dates/times subject to change.  
  
December 5, 2018, 2:00 p.m. – Board Meeting (RFP ratification)  
  
January 24, 2019, 10:30 a.m. – Initial RFP Procurement Committee Meeting (opening/receipt of proposals/fatal criteria checklist by staff)  
  
February 21, 2019, 10:30 a.m. – Final RFP Procurement Committee Meeting (score compilation, ranking of proposals, and final award recommendation)  
  
March 20, 2019, 10:30 a.m. – Board Meeting (approval of committee award recommendation)



A United Way Agency Funded by the State of Florida



June 19, 2019, 10:30 a.m.

- Board Meeting (approval of Contract resulting from RFP – POSSIBLY REQUIRING 2/3 VOTE – IF IT IS A ‘RELATED PARTY’ CONTRACT)

IX. Adjournment\*

\*Action Item