

*School Readiness Plan Template*

**Coalition Identification and Information**

Coalition Name: Early Learning Coalition of North Florida, Inc.  
Address: 2450 Old Moultrie Rd. #103  
St. Augustine, FL 32086  
Phone: 904-342-2267  
E-mail Address: kbrumfield@elcnorthflorida.org

FEIN #: 59-3691819  
Mailing Address  
(if different)  
Fax: 904-342-2268

<b>Chair</b>	<b>Executive Director or Chief Executive Officer</b>	<b>Finance Director</b>	<b>Counties Represented</b>
Nancy R. Pearson	Dawn E. Bell	Patty Larkin	Baker, Bradford, Clay, Nassau, Putnam and St. Johns Counties

## I. COALITION OPERATIONS

### A. Membership

Please complete the **Coalition Membership Form**.

<b>Early Coalition of North Florida Approved as of February 18, 2015</b>								
Count or N/A	Designation in F.S. 1002.83(3) and (4)	Voting Member	Name Address Telephone Number Fax Number Email Address	Affiliation and/or Employment	For multi-county coalitions, indicate the county the member represents	Date Appointed	Length of Current Term and Date it Will End	Term
	Chair, appointed by the Governor	Yes	Nancy Pearson 1000 Sawgrass Village Dr. Ste. 101 Ponte Vedra Beach, FL 32082 904-285-4482 <a href="mailto:nrpearson@comcast.net">nrpearson@comcast.net</a>	Private Sector, Prudential Network Realty	St. Johns		4 year April 30, 2017	
	Private sector appointed by the Governor	Yes	Cranford R. Coleman 577 Golden Links Dr. Orange Park, FL 32073 904-614-7315 <a href="mailto:rcoleman@baroncoinc.com">rcoleman@baroncoinc.com</a>	Private Sector, Baronco Management Consultants, Inc.	Clay		4 year April 30, 2016	1
	Private sector appointed by the Governor	Yes	Brian H. Graham PO Box 9630 Fleming Island, FL 32006 904-376-5288 <a href="mailto:brian@dixiestrategies.com">brian@dixiestrategies.com</a> <a href="mailto:brianhgraham@gmail.com">brianhgraham@gmail.com</a>	Private Sector, Dixie Strategies, LLC.	Clay		4 Year April 30, 2015	2
	Department of Children & Family Services circuit administrator or designee	Yes	Mala Ramoutar Dept. of Children and Families Child Care Regulations/Circuit 4 Family services Supervisor <a href="mailto:Mala_ramoutar@dcf.state.fl.us">Mala_ramoutar@dcf.state.fl.us</a> PH: 904-485-9740 Fax: 904-723-5315 PO Box 2417 Jacksonville, FL 32231	County Department of Children and Families	Northeast Region: Baker, Bradford, Clay, Nassau, Putnam, St. Johns		4 Year December 2018	1

<b>Early Coalition of North Florida Approved as of February 18, 2015</b>								
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	District superintendent of schools or designee	Yes	Kristi Simpkins 1201 Atlantic Avenue Fernandina Beach, FL 32034 (904) 491-9885 <a href="mailto:kristi.Simpkins@nassau.k12.fl.us">kristi.Simpkins@nassau.k12.fl.us</a>	Nassau County School District / Office of Elementary Education - Director	Nassau		4 year December 2017	1
	Regional workforce board executive director or designee	Yes	Renee L. Williams CareerSource Northeast Florida District Director, Clay & Putnam 1845 Town Center Blvd., Suite 150, Fleming Island, FL 32003 (904) 213-3888 ext. 2076 Fax (904) 278-5696 <a href="http://www.careersourcenortheastflorida.com">www.careersourcenortheastflorida.com</a>	Regional Workforce Board: CareerSource	District 8: Clay, Baker, Nassau, Putnam and St. Johns		4 year September 2018	1
	County health department director or designee	Yes	Cynthia Kent 1801 N. Temple Ave. Starke, FL 32091 P: (904) 964-7732 x2606 F: (904) 964-3024 <a href="mailto:Cynthia_Kent@doh.state.fl.us">Cynthia_Kent@doh.state.fl.us</a>	County Health Department; Bradford and Union County Health Dept.	Bradford		4 year September 2017	1
	President of a Florida College System institution or his or her permanent designee	Yes	Dr. Myrna Allen St. Johns River State College Dean of Teacher Education <a href="mailto:myrnaallen@sirstate.edu">myrnaallen@sirstate.edu</a> (386) 312-4242	Community College; St. Johns River State College	Clay, Putnam, St. Johns		4 year September 2018	1
	Member appointed by Board of County Commissioners or the governing board of a municipality	Yes						
	Head Start Director	Yes	Mary Ann Holanchock 420 N. Orange Street St. Augustine, FL 32084 Ph: 904-547-4899	Head Start; Head Start Director at the Webster School	St. Johns		4 Year July 2017	1

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Count or N/A	Designation in F.S. 1002.83(3) and (4)	Voting Member	Name Address Telephone Number Fax Number Email Address	Affiliation and/or Employment	For multi-county coalitions, indicate the county the member represents	Date Appointed	Length of Current Term and Date it Will End	Term
			<a href="mailto:holancm@stjohns.k12.fl.us">holancm@stjohns.k12.fl.us</a>					
	Representative of private for-profit child care providers	Yes	Janet Dixon 1506 Kirby St. Palatka, FL 32177 Ph: 386-312-6272 <a href="mailto:dfcc@bellsouth.net">dfcc@bellsouth.net</a>	Private for-profit child care; Dixon Family Child Care Home	Putnam & St. Johns		4 year February 2017	1
	Representative of faith based child care providers	Yes	April Master 110 Masters Drive St. Augustine, FL 32084 Ph: 904-810-0534 <a href="mailto:vpkdirector@gmail.com">vpkdirector@gmail.com</a>	Faith Based Child Care; Little Blessings Learning Center	St. Johns		4 year October 2016	1
	Representative of program under federal Individuals with Disabilities Education Act	Yes	Amy Lane 3841 Reid Street Palatka, FL 32177 Ph: 386-329-3811 Fx: 386-329-3684 <a href="mailto:LaneA@nefec.org">LaneA@nefec.org</a>	Program Administrator for Florida Diagnostic & Learning Resources System for the North East Florida Educatino Consortium	Baker, Bradford, Putnam and St. Johns		4 year December 2017	1
	Children services council or juvenile welfare board chair or executive director	Yes, if applicable						
	Child care licensing agency head	Yes, if applicable						
	Central agency administrator	Yes, if applicable	Connie Stophel 8443 Baymeadows Rd., Ste. 1 Jacksonville, FL 32256 904-726-1500 <a href="mailto:cstophel@ecs4kids.org">cstophel@ecs4kids.org</a>	Episcopal Children's Services	Clay, Baker, Bradford		4 Year	NA

<b>Early Coalition of North Florida Approved as of February 18, 2015</b>								
Count or N/A	Designation in F.S. 1002.83(3) and (4)	Voting Member	Name Address Telephone Number Fax Number Email Address	Affiliation and/or Employment	For multi-county coalitions, indicate the county the member represents	Date Appointed	Length of Current Term and Date it Will End	Term
	Private Sector Business	Yes, if needed to meet private sector percentage or multi-county representation	Jared Dollar 113 Vintage Lane Palatka, FL 32177 904-671-8120 <a href="mailto:jdollar0307@gmail.com">jdollar0307@gmail.com</a>	Private Sector; SunTrust Investment Services	Putnam & St. Johns		4 years August 2015	1
	Private Sector Business	Yes, if needed to meet private sector percentage or multi-county representation	Mike Siragusa 780 N. Ponce de Leon Blvd. St. Augustine, FL 32084 904-829-9066 <a href="mailto:mike@ubulaw.com">mike@ubulaw.com</a>	Private Sector; Upchurch, Bailey & Upchurch	St. Johns		4 year June 2017	1
	Private Sector Business	Yes, if needed to meet private sector percentage or multi-county representation	Adam Deputy 101 North State Road 19 Palatka, FL 32177 904-325-4446 <a href="mailto:adam.deputy@td.com">adam.deputy@td.com</a>	Private Sector; TD Bank	St. Johns		4 year December 2018	1
	Private Sector Business	Yes, if needed to meet private sector percentage or multi-county representation	Vina Delcomyn 4213 County Road 218, Ste. 1 Middleburg, FL 32068 (904) 291-9598 (904)291-3365 <a href="mailto:delcomynv@yahoo.com">delcomynv@yahoo.com</a>	Private Sector; Awakenings Association Management	Clay		4 years July 2015	1
	Private Sector Business	Yes, if needed to meet private sector percentage or multi-county representation						
	Private Sector Business	Yes, if needed to meet private sector percentage or multi-county representation						

Early Coalition of North Florida Approved as of February 18, 2015								
Count or N/A	Designation in F.S. 1002.83(3) and (4)	Voting Member	Name Address Telephone Number Fax Number Email Address	Affiliation and/or Employment	For multi-county coalitions, indicate the county the member represents	Date Appointed	Length of Current Term and Date it Will End	Term

Early Coalition of North Florida Membership Management Approved as of February 18, 2015	
I.	<b>TOTAL MEMBERSHIP : 17</b>
II.	<b>TOTAL PRIVATE SECTOR MEMBERSHIP: 7 PRIVATE SECTOR PERCENTAGE: 5.7%</b>
III.	<b>TOTAL NON-VOTING EX OFFICIO MEMBERSHIP: 0</b>
IV.	<b>NUMBER OF VACANCIES IN REQUIRED POSITIONS: 1</b>

**B. Business Organization**

Please attach a copy of the coalition’s organization chart as **Attachment I.B.**

**C. Articles of Incorporation**

Please attach a copy of the coalition’s articles of incorporation as **Attachment I.C.**

N/A

**D. Bylaws**

Please attach a copy of the coalition’s bylaws as **Attachment I.D.**

### **E. Coalition Fiscal Agent Contract (if applicable)**

Please attach a copy of the fiscal agent contract (if applicable) as **Attachment I.E.**

N/A

### **F. Procurement**

Please attach the coalition's procurement policy as **Attachment I.F.**

### **G. Tangible Personal Property Maintenance**

Please attach the coalition's tangible personal property maintenance policy as **Attachment I.G.**

### **H. Records Maintenance**

Please attach the coalition's maintenance of records policy as **Attachment I.H.**

### **I. Information Technology Security Controls**

Please attach the coalition's IT security policy as **Attachment I.I.**

### **J. Disbursement Controls**

Please attach the coalition's disbursement controls policy as **Attachment I.J.**

## II. IMPLEMENTATION

### A. Minimum Children to be Served by Care Level

Please fill out the **Minimum Children to be Served by Care Level Form** by running EFS Ad Hoc Report CC085 .

Care Code	Description	Minimum # of Children Served
(INF)	<12 MTH	<b>650</b>
(TOD)	12<24 MTH	<b>1112</b>
(2YR)	24 <36 MTH	<b>1352</b>
(PR3)	36 <48 MTH	<b>1471</b>
(PR4)	48 <60 MTH	<b>1534</b>
(PR5)	60 <72 MTH	<b>1122</b>
(SCH)	In School	<b>2243</b>
(SPCR)	Special Needs	<b>40</b>
(SPTN)	Special Needs Teen	<b>3</b>

If applicable, please attach supporting documentation as **Attachment II.A.**

### B. Single Point of Entry Implementation

Please attach the coalition's policies and procedures for implementing the Single Point of Entry (SPE) as **Attachment II.B.**

### C. Unified Wait List Implementation

Please attach the coalition's policies and procedures for implementing the Unified Wait List (UWL) as **Attachment II.C.**



**D. Eligibility and Enrollment Policies and Procedures**

Please attach the coalition’s eligibility and enrollment policies and procedures as **Attachment II.D.**

**E. Parent Access and Choice**

Please attach the coalition’s policies and procedures for implementing parent access and choice as **Attachment II.E.**

**F. Sliding Fee Scale and Fee Waiver Policies**

Please complete the **Sliding Fee Scale For Parent Co-Payments Form**, and attach the coalition’s fee waiver policies as Attachment II.F.

**DAILY PAYMENT-RATE SCHEDULE** (Effective \_\_\_\_\_ )

		Full-Time Daily Rates (Completed by COALITION)						
CARE CODE	Description	Licensed or Exempt Providers	Gold Seal Differential	Large Family Child Care Homes	Gold Seal Differential	Family Child Care Homes	Informal Providers	Before or After School
(INF)	<12 MTH							
(TOD)	12<24 MTH							
(2YR)	24 <36 MTH							
(PR3)	36 <48 MTH							
(PR4)	48 <60 MTH							
(PR5)	60 <72 MTH							
(SCH)	In School							
		Part-Time Daily Rates (Completed by COALITION)						
CARE CODE	Description	Licensed or Exempt Providers	Gold Seal Differential	Large Family Child Care Homes	Gold Seal	Family Child Care Homes	Informal Providers	Before or After School
(INF)	<12 MTH							
(TOD)	12<24 MTH							
(2YR)	24 <36 MTH							
(PR3)	36 <48 MTH							
(PR4)	48 <60 MTH							
(PR5)	60 <72 MTH							

<b>(SCH)</b>	In School						
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Special Needs Rate <i>(Completed by COALITION)</i>			
CARE CODE	Description	Full Time	Part Time
<b>(SPCR)</b>	Special Needs		

**G. Use of Pre and Post Assessments**

If applicable, what assessment tool does the coalition use to perform pre and post?

Teaching Strategies Gold

If applicable, who administers the pre- and post-assessments (coalition/contractor/child care providers).

Child care providers that voluntarily participate in our Enrichment program or volunteer to do the pre- and post- assessments in order to receive quality supplies for their program.

If applicable, what are the age ranges that receive a pre and post assessment?

Minimum Age (in months):

2 months

Maximum Age (in months):

60 months

Attach supporting documentation as **Attachment I.G.**

N/A

**H. Provider Payment Rates**

Please complete the **Provider Payment Rate Schedule Form** and attach the coalition’s procedures for implementing the provider rates as **Attachment II.H.**

**DAILY PAYMENT-RATE SCHEDULE** (Effective \_\_\_\_\_ )

		<i>Full-Time Daily Rates (Completed by COALITION)</i>						
CARE CODE	Description	Licensed or Exempt Providers	Gold Seal Differential	Large Family Child Care Homes	Gold Seal Differential	Family Child Care Homes	Informal Providers	Before or After School
<b>(INF)</b>	<12 MTH							
<b>(TOD)</b>	12<24 MTH							
<b>(2YR)</b>	24 <36 MTH							
<b>(PR3)</b>	36 <48 MTH							
<b>(PR4)</b>	48 <60 MTH							
<b>(PR5)</b>	60 <72 MTH							
<b>(SCH)</b>	In School							

		<i>Part-Time Daily Rates (Completed by COALITION)</i>						
CARE CODE	Description	Licensed or Exempt Providers	Gold Seal Differential	Large Family Child Care Homes	Gold Seal	Family Child Care Homes	Informal Providers	Before or After School
<b>(INF)</b>	<12 MTH							
<b>(TOD)</b>	12<24 MTH							
<b>(2YR)</b>	24 <36 MTH							
<b>(PR3)</b>	36 <48 MTH							
<b>(PR4)</b>	48 <60 MTH							
<b>(PR5)</b>	60 <72 MTH							
<b>(SCH)</b>	In School							

		<i>Special Needs Rate (Completed by COALITION)</i>	
CARE CODE	Description	Full Time	Part Time
<b>(SPCR)</b>	Special Needs		

**III. QUALITY ACTIVITIES AND SERVICES**

## A. Child Care Resource and Referral (CCR&R) and School-Aged Care

Describe the quality activities and services the coalition will implement to enhance child care resource and referral and school-age care.

Please attach any supporting documentation as **Attachment III.A.**

CCR&R is the point of entry for early care and programs, School Readiness and VPK services. All parents/guardians that request it are given resource and referral information that will help them meet the needs of their families. Through the CCR&R department, we provide families with the most up-to-date, accurate information about childcare and early education opportunities available. The CCR&R department helps families understand the importance of a high quality early education experience, and assists them in locating providers that meet each family's needs by the customization of referrals. This includes information on the Department of Children and Families (DCF) licensing website, how to search for a provider, child care options, quality indicators and a four-step guidance process to help them in their search for a provider. Once CCR&R information is provided, School Readiness and VPK services are offered to all interested families. Referrals are also made for inclusion services such as early special needs intervention, special needs referrals, warm line contact information and other activities that promote inclusion, such as 2 inclusion specialities that assist providers in offering inclusive services for children with special needs. All services are provided in a customer-friendly manner, and in accordance with the system requirements of the CCR&R Network of the Office of Early Learning (OEL).

Through community outreach and education, the ELC publicizes early learning services and educates parents/guardians and providers, human service agencies, employers, and community planners in the workplace regarding early childhood services. This includes school readiness and VPK laws and regulations, availability of early education and care options and quality School Readiness services. CCR&R compiles guides of community resources for each county we serve to help parents and other agencies working with our clients find all available resources needed to provide for the physical, educational and emotional needs of their children. These are posted online at [ecs4kids.org](http://ecs4kids.org) and are also available in printed additions as funding allows. We advertise CCR&R services through the web-based Real Yellow pages and other venues as funding allows. Additionally, we attend community events several times a year to do community outreach including active participation Kiwanis and Rotary Clubs. The Coalition C.E.O. and staff actively participate in interagency meetings with other entities that impact early learning, as well as maintaining Kiwanis and Rotary memberships as well as local Chamber of Commerce memberships. Kiwanis is a service organization that focuses on early education and other child issues. The Putnam County Kiwanis partners with The Coalition on their annual Kid Rally and Reading Roundup as well as the Reading Pals program and Three year old book bag projects.

The ELC, through its Primary Service Provider, works to ensure that there is adequate availability of high quality school age care as well as care for younger children. We offer provider training and technical assistance in school age care, either through the Primary Service Provider or in partnership with OEL. Additionally, the ELC seeks to recruit additional licensed providers, focusing on family child care homes in particular, to provide school age care.

**Toddler/Preschool Festivals:** This is a big festival style event used to raise awareness geared for families with children ages 1-5. The ELC currently holds these events in Clay, Putnam, and St. Johns in partnership with several local partners such as Kiwanis and the Rotary Club. There is live entertainment and tons of activities geared for our youngest learners. The activities include a storytelling and puppet show tent, fishing for books, block zone, car arena, princess parlor with pictures with Cinderella, playdough table and many craft activities. Free books and bike helmets and many free screenings are also available through local health agencies.

## B. Infant and Toddler Early Learning Programs

Describe the quality activities and services the coalition will implement to enhance infant and toddler early learning programs.

The Coalition's Primary Service Provider employs Education Specialists, who provide on-site technical assistance, coaching and modeling to school readiness programs serving infant and toddlers by promoting the group-care philosophy of small groups, primary care, and continuity of care. Our coaching model centers around the CLASS assessment which is provided upon request and in all Enrichment Centers as agreed to by providers requesting enrichment services. When appropriate, an ERS assessment may be used as well with permission of the childcare program. The specialists work with infant/toddler classrooms by reading stories, playing games and providing activities that focus on a variety of skills, such as; problem-solving, social/emotional development and language and literacy. Additionally, the specialists provide technical assistance on room arrangement that enhances infant and toddler creative abilities, expands oral language, encourages incorporating words with an activity, and assists children in making choices that help develop confidence. The specialists also provide information, techniques, and education on reducing the risk of Sudden Infant Death Syndrome (SIDS) and Shaken Baby Syndrome, and promoting health, wellness and safety issues.

Please attach any supporting documentation as **Attachment III.B.**

### C. Inclusive Early Learning Programs

Describe the quality activities and services the coalition will implement to enhance inclusive early learning programs.

The Coalition's contractor employs an Inclusion Specialist and maintains a Warm Line to furnish training, technical assistance and other supports to school readiness providers including the purchase of materials to aid in creating an inclusive environment. The Inclusion Specialist works with providers to improve behavior management techniques, make accommodations for children with special needs, and serve as a model for teachers learning to respond appropriately to the needs of children with serious health issues. The Inclusion Specialist is able to ensure that children with identified development concerns receive the specialized services to which they are entitled. Inclusion Specialists also may request the purchase of inclusive classroom materials as need and funding allow.

The ELC raises community awareness of the inclusion of children with special needs. The Inclusion Specialist creates and/or distributes materials about issues affecting inclusion, and collaborates with community partners to promote inclusion. The Inclusion Specialist provides assistance and education to providers and parents for all special needs children and those with special health needs, regardless of their subsidized status, and facilitates networking with the appropriate community resources as needed.

Inclusion topics appear on each of the quarterly Master Training Calendars. A minimum of two inclusion related trainings appear on each calendar, and are available in a variety of locations.

Please attach any supporting documentation as **Attachment III. C.**

**D. Quality Performance Report**

**a. Does the coalition train programs on the Early Learning Guidelines (ELG) adopted by OEL?**

Yes       No

If yes, does the coalition track how many programs were trained, by provider type, on the ELGs?

Yes       No

If yes, does the coalition track the number of children served in ELG trained programs?

Yes       No

**b. Does the coalition provide targeted technical assistance to programs such as coaching, mentoring, or consulting during the fiscal year? Note: targeted technical assistance is (coaching, mentoring and consultation) designed to address a particular domain/area of quality.**

Yes       No

If yes, what type of targeted technical assistance is provided?

Health and safety

Infant and toddler care

School-age care

Inclusion

Teaching dual language learners

Understanding developmental screenings and/or observational assessment tools for program improvement purposes

Mental health

Business management practices

☒ Other Describe:

Programs participating in our Enrichment program receive weekly coaching. Programs that participated recently but have completed the program are called Maintenance Programs and may receive continued coaching once a month to ensure that gains made during participation in the Enrichment program are maintained. The Enrichment program uses the CLASS assessment which measures the quality of teacher interactions and if the program requests it, we will use the ERS assessments to add insight to any perceived environmental concerns. From there Education Specialists and the programs will develop an improvement plan based on the teacher's stated interest. Normally most quality spending for supplies is used to strengthen these programs with classroom supplies, curriculum supports, curriculum and other classroom needs. Other quality funds may be used for mini-grants, curriculum or other needs of providers not participating in the Enrichment program depending on need and funding.

Training for the above list as well as early literacy, transitions, curriculum training, classroom management, developmentally appropriate practices and other topics are offered both in person and through our online platform, funded in part by the Community Foundation to ECS, making high quality trainings available to providers throughout our service area in a manner that providers are able to access unimpeded by geography or long program hours. These trainings have been designed to compliment and not compete with the work being done by the Lasinger Center.

Additionally, the ELC through ECS offers one on one technical assistance on the topics listed above to any School Readiness provider based on provider need.

**Additional Quality Services**

**Reading Pals:** This is a reading program that places volunteer readers into 3 and 4 year old classrooms once a week to read to small groups of children. Currently we have reading pals in Putnam, St. Johns and Clay Counties. Volunteers must fill out an application and are background screened to meet all state volunteer regulations. Reading pals go through an initial training then quarterly meetings are held all year where they receive additional training. Currently we have 68 reading pal volunteers reading in 42 School Readiness centers.

**Three Year Old Book Bag Project:** This is a book program give away program in the Fall and Spring. Book bags are distributed to area three year old classrooms in School Readiness programs in the six counties we serve. In each bag is 10-12 age appropriate books along with educational information for parents on the importance of reading to their child. Volunteers put all the bags together and then along with ECS and ELC staff the bags are personally delivered to child care centers. At the time of delivery a special story time program featuring a different book character each year is presented. In 2014-2015 just over 1,400 bags were delivered. The goal for 2015-2016 is 1,600 bags. This program is funded through current quality funds as well as donations from local organizations and grants.

**Early Educators Conference:** Each year in January starting in 2013 we have hosted an early educators conference for all of our providers in the six counties we serve. The Conference is held in different areas of our service area each year to ensure all providers can participate. The ELC of North Florida works closely with Episcopal Children's Services to host this day long event. Attendees are able to receive CEU's and or in-service hours for attending. There is a key note speaker and many break- out sessions featuring many different topics relating to early education. This past year we also included in this event the "Preschool Teacher of the Year" awards. A top teacher was honored from each of our six counties.

**National Read for the Record day in October and the Florida State Wide Simultaneous Reading event in January.** The ELC provides the book and a packet of activities that goes along with it for the centers that wish to participate in both of these events.

**ELC Days at Sykes Farms** – Each October the ELC hosts two days at Sykes Farms in Elkton. This is a partnership with their agricultural education program and early literacy. The farm has corn mazes centered around a children's book. The ELC is on hand for these two days giving out that year's book and providing an additional activity for the children. Child care programs serving School Readiness children are invited to attend.

**Themed Literacy programs** – throughout the year different themed literacy programs are made available to all of the ELC providers. The themes include the Five Senses, Jungle, Pete the Cat, Ocean Life and Insects. A team of ELC volunteers and staff provide different activities all relating to that theme and each child receives a free books relating to that theme as well. The teacher receives a bag of books and activities which they then can use to duplicate that same program in the future. During the first week in March each year in celebration of Dr. Seuss Birthday we put on a different Dr. Seuss program each day that week.

**Reading with Ronald** – in partnership with Episcopal Children's Services we provide free books for each child that attends the Reading with Ronald events scheduled in each of the six counties we serve. Child care programs serving School Readiness children are invited to attend.

**c. Does the coalition provide financial supports to early learning providers? Financial supports must be intended to reward, improve, or sustain quality. They can include grants, cash, reimbursements, gift cards, or purchases made to benefit a program. One-time grants, awards, or bonuses include any kind of financial support that a program can receive only once. On-going or periodic quality stipends include any kind of financial support intended to reward, improve, or sustain quality that a program can receive more than once.**

Does the coalition provide one-time grants, awards or bonuses to **Child Care Centers**?

Yes       No

If yes, describe:

We purchase items for programs to improve their quality including classroom supplies, and curriculum as the need and funding allows. Additionally, we periodically offer mini-grants to programs to purchase curriculum, tablets, or other quality supports including stipends for additional staffing.

Does the coalition provide one-time grants, awards or bonuses to **Family Child Care Homes**?

Yes       No

If yes, describe:

We purchase items for programs to improve their quality including classroom supplies, and curriculum as the need and funding allows. Additionally, we periodically offer mini-grants to programs to purchase curriculum, tablets, or other quality supports.

Does the coalition provide on-going or periodic quality stipends to **Child Care Centers**?

Yes       No

If yes, describe:



Does the coalition provide on-going or periodic quality stipends to **Family Child Care Homes**?

- Yes       No

If yes, describe:

Please check what types of financial supports are provided to child care teachers/providers?

- Scholarships
- Reimbursement for Training Expenses
- Loans
- Wage supplements
- N/A
- Other Describe:

Free CEU's and classes offered online.

**d. Does the coalition have a voluntary Quality Rating Improvement System (QRIS) in place for the coalition's service area?**

- Yes       No

If yes, please provide how many levels and a brief description of each level:

QRIS Level	Level Description

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Please attach any supporting documentation as Attachment III.D.

## IV. FINANCIAL MANAGEMENT

### A. Budget

Please fill out **Attachment IV.A Coalition Budget Report**.

### B. Prior Year Revenues and Expenditures

Please fill out **Attachment IV.B Coalition Revenue and Expenditure Report**.

## V. MONITORING

### A. Monitoring Plan and Procedures

Please attach a copy of the coalition's policies and procedures for monitoring SR Program providers as **Attachment V.A**.

### B. Grievance/Complaint Resolution

Please attach a copy of the grievance policies and procedures that address complaints made by parents and child care providers as **Attachment V.B**.

## VI. COALITION PLAN VALIDATION

### A. Public Input

Please attach copies of proof of public input, such as coalition minutes as **Attachment VI.A.**

By signing below, I hereby certify that all information provided in this plan is accurate and complete to the best of my belief and knowledge. I certify that all services will be provided in accordance with the plan as approved by the Florida Office of Early Learning (OEL). I further certify that the local services will be provided in compliance with all applicable federal, state, and local laws and regulations and the State Child Care and Development Fund Plan approved by the Federal Department of Health and Human Services.

Chair Signature: \_\_\_\_\_

Executive Director: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date Signed: \_\_\_\_\_

Date Signed: \_\_\_\_\_