

*Early Learning Coalitions Merger Committee
Notes from the Planning Meeting, February 15, 2012*

In attendance:

Committee Members:

Dawn Bell
Ron Coleman
Bruce Ferguson
Lynn Meares
Steve Mountain
Connie Stophel

Consultants:

Jane Jordan
Donna Rex
Amy Lyn D'Alesio

Comments and feedback for notes from January 18, 2012 meeting:

No comments – accepted as presented.

Merged organization bylaws

Steve Mountain presented changes based on a response from attorney David King. The committee members reviewed the proposed bylaws changes in detail and made recommendations for a final draft. Dawn Bell was to take the changes back to her staff members who will review the changes for compliance, and prepare the final draft of the bylaws for approval by the ELCPSJ board. The board will receive a version that will have the current bylaws and then all tracked changes. Dawn indicated that when the final bylaws go to the state for approval, they would not include the tracked changes.

Merger Plan

Dawn Bell submitted a final draft of the merger plan for review. Boards must approve the plan -- ELCPSJ board will approve at the March 8 board meeting, ELCCNBB will schedule a special meeting to approve the language, as their next meeting is not scheduled until April 17.

White Paper and Talking Points

The committee is comfortable with the final draft of the documents Amy Lyn D'Alesio prepared for the committee. She has asked that all committee members please provide to her any names for the media contact list by no later than February 24. All members have her email address. Amy Lyn will also send a reminder to the committee.

Review of original tasks set at November 2, 2011 meeting

The committee reviewed a list of the tasks originally set for the committee, and other than internal operational issues, they agreed that all tasks have been addressed. It was noted that Steve Mountain would draft job descriptions for the staff from ELCCNBB in the standard format of ELCPSJ. Steve promised to have these materials to Dawn Bell no later than Friday, February 24.

Next meeting – is set for February 29 at 2:00 pm at ECS